

Saint John the Baptist Roman Catholic Church

Catholic Education Tuition Assistance (CETA)

RULES AND CONDITIONS | 2025-2026 Academic Year

1. **Contact for Information & Application Forms:**

CETA Committee
St. John the Baptist Parish
120 West Main Street
Front Royal, 22630
Office: 635-3780, hours M-F 9:00 a.m.-4:00 p.m.

2. **Application Availability:** Online: www.kofc7771.org. Paper application is available at the parish office. *NOTE: Applicant families will be asked to submit prior year tax return form 1040 or equivalent proof of income with their application.*
3. **Duration of Scholarship:** One time award per academic year of the awarded amount in the form of a check made out to one of the following schools (for each child) to be applied to tuition.
Chelsea Academy | Divinum Auxilium Academy | John XXIII Montessori Center | John Paul the Great Montessori Academy | Our Lady of Champion | Padre Pio Academy | St. Edith Stein School for Girls | St. Joseph the Just School for Boys
4. **Eligibility:** Children of families who have been registered parishioners of St. John the Baptist Parish for more than six months.
5. **Basis of Award:** The scholarships are awarded based on submission of an application and a most recent Federal Tax Return form by the established deadline. Applicants are reviewed on the basis of need and a brief written essay about why tuition assistance is being requested. Applications will be reviewed by the CETA committee once per year and applicants will be notified of disbursement decisions on or around July 1st. Late or incomplete applications will not be considered.
6. **Advertisement of Scholarships:** On or about April 1 each year.
7. **Deadline for Submission of Application Packet:** The complete application packet must be postmarked by **June 1, 2025**, or hand-delivered by 4:00 pm on that date to the St. John's parish office, attention: CETA Committee, at the above address. We expect limited funds will be available for the 2025/2026 school year.
8. **Award Date:** On or around July 1st of each year.
9. **Questions?** Contact David Wallace, Business Manager, at 540-635-3780, or dwallace@sjtb.org.

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Catholic Education Tuition Assistance Application

PERSONAL INFORMATION - Please type or print.

Parents' Names:

FATHER: _____
 Last **First** **Middle**

MOTHER: _____
 Last **First** **Middle**

Address _____
 Street **City** **Zip**

Home/ Cell phone numbers: _____ **Email** _____

Child(ren) Scholarship is Requested for:

1. _____
 Name **Birth date** **School from the list of eight**

2. _____
 Name **Birth date** **School from the list of eight**

(Use additional paper if more space is required)

I would like my child(ren) to be considered for St. John the Baptist Catholic Education Tuition Assistance for the following reason(s):

INTERNAL USE ONLY: Application Committee Control Number: _____

Committee Member Recommendation: